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## OFFICE OF SECURITY BULLETIN

19 OCTOBER 1979

1. Director of Security in Europe

The Director of Security is currently in Europe and, accompanied by [REDACTED] Chief, Community Security Group, will attend the NATO Security Conference in Brussels. Mr. Gambino is scheduled to return to Washington on 13 November. (C)

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2. Deputy Director for Administration to Far East

The Acting Director of Security announced that Mr. Wortman, accompanied by [REDACTED] will leave on 21 October for a three-week official trip to the Far East. Included in his itinerary is attendance at the annual Support Conference being held 29-31 October in [REDACTED]. (C)

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3. Senior Level Meetings

The Acting Director of Security advised that several senior Office of Security officials have held meetings recently focusing on future Office of Security direction and trends. Topics of discussion include the OS personnel program, resident agency tour policy, promotion policy and the Industrial Contractor Polygraph Program. As decisions are reached on these and similar topics official announcements will be made. (U)

4. Flex Time

The Security Management Advisory Group is being tasked to determine the feasibility and trade-offs of the Office of Security adopting some form of flex time or compressed work schedules and to make recommendations on this topic to senior management. (U)

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5. Physical Security Activities

The Acting Director of Security commented on steps taken in the Physical Security Division that should provide enhanced security for the Agency. Among these are a significant decrease in the number of VNE badges in use, tighter controls on after-hours visitors and fewer "L's" on badges. In addition, [REDACTED] recently retired OS employee, has been called back on contract to conduct an in-depth study of the GSA Guard Force and to make recommendations for improvements, if necessary. (U)

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6. Combined Federal Campaign

The 1979 Combined Federal Campaign (CFC) is now well under way. All OS employees are encouraged to contribute to this worthwhile cause. Please return the response cards as soon as possible. (U)

7. Official Travel Restrictions

The Congressional controversy over FY 1980 money appropriations continues, although a continuing resolution to 20 November was passed. Therefore, only official travel that is necessary and cannot be delayed will be authorized. All training, meetings and conferences that can be delayed should be delayed. Conferences scheduled for [REDACTED]

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[REDACTED] have been postponed and will be rescheduled after the restriction is lifted. (U)

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8. Security Officers' Training Class

The Security Officers' Training Class is scheduled to begin on 5 November 1979. The class will be composed of approximately 20 individuals. The Acting Director of Security commended [REDACTED] and the Professional Applicant Review Committee for their dedication and thoroughness in the evaluation and selection process. Because there are so many excellent candidates for a few positions, the final decisions are always difficult ones. Names of five of the designees were released on 19 October:

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13. Personal Notes

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The Office was saddened to learn that [REDACTED]  
23-year-old son of [REDACTED]  
Office, passed away of leukemia on 10 October. (C)

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[REDACTED] Deputy Chief, Security Staff/OD&E,  
suffered a heart attack on 18 October. At last report  
he was in serious but stable condition in the Cardiac  
Care Unit at Fairfax Hospital. (C)

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25X1A [REDACTED] held at [REDACTED] and 25X1A  
Headquarters the week ending 5 October, was judged a  
great success by all concerned. The sessions were  
highlighted by a meeting with the DCI during which he  
conveyed his continuing personal interest in the security  
process, particularly as it relates to the industrial  
arena. A new concept, in which agents who had served in  
the various [REDACTED] and had returned to Headquarters  
shared their experiences - both positive and negative -  
with the [REDACTED], was found to be very useful, and resulted  
in a lively and productive exchange. (U/AIUO)

The second Industrial Security Seminar also concluded this week. The sessions, which brought together over 60 security officers from private industry and their Government counterparts, impressed all participants with the frank exchange of viewpoints and constructive, informal dialogues which took place. The DCI, who addressed the seminar, restated his support of the conference concept and remarked that he hopes to see it repeated. (U/AIUO)

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Mr. Gambino related that the Office of Security is lagging behind other DDA elements in our participation in the Combined Federal Campaign. Only 57% of OS employees actually contributed last year and Security achieved only 70% of its goal. The Director of Security noted that Security has earned a reputation for caring and for helping people within the Agency. He asked that all

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of us extend that attitude to the community. Each person must be led by their own conscience; but even a modest contribution from the 43% who failed to participate last year will result in a substantial help to those in need. (U/AIUO)

5. Suggestion and Achievement Award (U)

25X1A [REDACTED] (FPO) has been awarded a Certificate for a Meritorious Suggestion and \$25 for her suggestion to mount a plaque bearing the Federal Protective Service symbol outside the FPO office in Headquarters Building.

6. Quality Step Increases (C)

25X1A [REDACTED] received a QSI in recognition of his exceptionally strong performance during the past year while assigned as the [REDACTED] 25X1A

25X1A [REDACTED] Office.

25X1A [REDACTED] has received a QSI in recognition of her consistently strong performance while assigned to the Information Review Group.

25X1A [REDACTED] has received a QSI in recognition of her performance at a highly sustained level while assigned to the Information Review Group and the Security Education Group.

25X1A [REDACTED] has received a QSI in recognition of her sustained strong performance while assigned to the Industrial Security Branch.

25X1A [REDACTED] has received a QSI in recognition of his sustained strong performance while assigned to the Clearance Division.

7. Promotions (C)

GS-05 to GS-06

25X1A [REDACTED]

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OFFICE OF SECURITY BULLETIN (U)

21 September 1979

1. Parking Fees

Agency facilities in Northern Virginia (i.e., Headquarters, Chamber of Commerce, [REDACTED], Rosslyn, etc.) 25X1A have received a reprieve from pay parking for the next year. The earliest that parking charges will be imposed is 1 November 1980. Other Agency facilities were not as fortunate and parking fees have been set as follows to commence on 1 November 1979:

25X1A [REDACTED] \$33 per month (\$16.50 per month for the first year)

"F" Street facility - \$80 per month (\$40 per month for the first year)

"E" Street facility - \$40 per month (\$20 per month for the first year) (C)

2. Travels by the Director of Security and Chief, Clearance Division

The Director of Security and the Chief of Clearance Division attended a [REDACTED] Conference and retirement festivities for outgoing [REDACTED] 25X1A

25X1A [REDACTED] on 20 September 1979. The Director of Security subsequently returned directly to Washington, while the Chief, Clearance Division, briefly visited the [REDACTED] 25X1A [REDACTED] prior to his return to Headquarters. (C)

3. Reminder of Upcoming Conferences

Although previously announced, everyone is reminded of the following conferences:

[REDACTED] - to be held during the week of 1 - 5 October 1979 at [REDACTED] with a cocktail party scheduled for 4 October 1979 at Headquarters in the Executive Dining Room from 1730 - 1930 hours at a cost of \$6.50 per person. 25X1A

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